

BUILDING COMMITTEE
November 1, 2018
CHECKERS RESTAURANT

7:30-8:45am
MINUTES

In attendance: Steve Beals (Co-Chair), Don Jalbert, Lee Lavoie, Karen Burnell(Co-Chair), Len Lathrop, Dave Ross, Kara Saranich, Larry Russell, John Pratte and Judy King.

Presenters: Carl DuBois, Harvey Construction
Lance Whitehead and Jay Doherty, Lavallee Brensinger

- Review and Approve Minutes from October 4, 2018: Steve
Motion to approve the minutes of October 4, 2018 by Lee Lavoie, seconded by Dave Ross. All in favor 5/ 0; 2 abstained
Minutes will be added to the school board packet.

- Update Exterior Design: Lance/Jay
Jay presented slides and reviewed interior elements. Explained updated on how exterior relates to interior as well as how it compliments existing exterior elements. Two key frontage entry points (Checkers and CTE entrance) are now parallel with Derry Road for more visibility. Maintain gable look of existing buildings. Explore canopy areas between entrances for possible amphitheater. Committee discussed wood elements being added to steel gable structure. Steel trees added for Agriculture connections.
Questions surrounding wood products, such as warranty and water resistant materials were discussed. Concern about glass on backside of gables and the potential for water leaks.
The exterior design will be further discussed at the December meeting.

- Geo-Technical RFP Award
Carol DuBois gathered quotes from five bidders. A Geotechnical Engineering Exploration handout was distributed. DigSafe will not go on private property. Private utility locater will check on-site and file field reports.
Motion to approve S.W. Cole Engineering as the recommended vendor by Don Jalbert, seconded by Karen Burnell. All in favor 7/0.
Carl asked that Larry and Karen let him know when they have made the award to S.W. Cole and he will reach out to them to begin work.

- Environmental RFP Award

Carl DuBois gathered quotes from three bidders. A fourth bidder Scott Lawson Group did not respond to calls and emails. A Haz-Mat Investigation handout was distributed. OSHA requires report on findings (lead, asbestos, caulking, etc.)

All bidders were invited for a walk through. Two firms participated: Desmaris Environmental and RPF Environmental.

RPF will need to add \$500-600 for required report (not on this bid sheet).

Critical we have this work done during December holiday break when staff/students are not in the building.

Motion to accept RPF Environmental bid not to exceed \$4300 by Dave Ross.

Seconded by Len Lathrop. All in favor 7/0.

- Construction Phasing: Carl/Lance

Carl DuBois distributed phasing plans and explained logistics as the renovation progresses. Communication is key with parents and community on how it will roll out. Don and Steve will work with Lance on displacement relocation. Project end date: September 26, 2020.

Loss of 30 CTE parking spaces will be reviewed. Originally these spaces were part of the high school renovation plans.

- Budget Review: Carl/Lance/Jay/Steve

Budget has increased and needs to be balanced. It is being reviewed/fine-tuned. Will be discussed at next meeting in more detail.

- Other

All bid approvals (under 10K) will be sent to the Hudson School Board for informational purposes. More than 10K bids will be sent for board review.

The Hudson School Board has approved moving forward with the vote for the Alvirne main building renovation. Steve outlined priorities/outcomes and floor plans. A budget will be presented to the school board on November 19.

- Future meetings will be held the first Thursday of every month from 7:30-8:45 am.

Next meeting: **Thursday, December 6**

Agenda items will include **budget review and exterior design updates.**

Motion to adjourn by Len. Seconded by Lee. All in favor 7/0.