

BUILDING COMMITTEE
November 12, 2020

CTE Barnyard Café

7:30-8:30 a.m.

MINUTES

In attendance: Steve Beals (Chair), Len Lathrop, Kara Saranich, Lee Lavoie, Gary Gasdia, Diana Lamothe, Ann Doane, Dave Ross, Kimberly Organek, Jen Burk, Karen Burnell. Absent: John Pratte, Kevin Rauseo, Larry Russell.

Building Partners: Senan Murdock, Suzanne Dennis, Bill Conte - Harvey Construction. Jay Doherty, Lance Whitehead - Lavalley-Brensinger

Meeting called to order at 7:30 a.m. by Steve Beals

- **Welcome: Steve**
Steve welcomed the attendees to the CTE Barnyard Café. The following handouts were given to the committee members: Three Week Look Ahead Schedule, Conceptual Opinion of Probable Cost, CTE Furnishings and Equipment Log – Summary, and Palmer CTE Add & Reno Change Event Log (PR's/SI's/RFI's).
- **Introduction of New Business Administrator, Jen Burk.**
Jen Burk introduced herself to the group and then all attendees introduced and themselves. Everyone welcomed Jen and appreciated Karen Burnell for stepping back into the project.
- **Budget Review**
The construction change order log as well as the equipment and furnishings change order log are continually changing. There were ceiling conflicts at a cost of \$6200, power vent changes at \$42,000, HVAC redesign, welding gas emergency shut off adjustments (safety related) inside entrance upgrade by the old “Checkers”, all for a total of \$225,000 which continues to evolve. We are saving money by using electric static paint on the tables that were in “Checkers”, attaching stainless steel on the top and using them in the trade areas.
- **Construction Update**
Bill Conte gave a quick review stating that C Area will be complete Thanksgiving week. Steve stated that the whole project will be complete by June 30, 2021. Students will be placing furniture and setting up the computers in C area, this being part of the learning process for Computer Programming. He also said that the trade areas are complicated, finding needed changes once the equipment is brought into the area. The Barnyard Café's final inspection is Thursday, November 19,

2020. The greenhouse is fully automated with data coming from the weather station outside the greenhouse.

- **Transfer of Contingency Request**

The remaining contingency is \$787,763.39. Steve requested \$350,000 from the contingency funds. \$250,000 would be earmarked for construction while \$100,000 would be for equipment and furnishings. We will still have over \$400,000 in the contingency fund and the project is 80% finished.

Motion to approve transferring \$350,000 from contingency funds to construction (\$250,000) and equipment and furnishings (\$100,000) by Lee Lavoie, seconded by Dave Ross.

This leaves \$437,763.39 in contingency. No discussion. After a roll call vote, the motion was unanimously approved. {\$350,000}

- **Other**

Lee Lavoie asked if a screen could be installed to obstruct the view of the HVAC units on the roof. Everything looks beautiful until you see the roof. To install screens would involve breaking into the roof at a possible cost of \$45,000. Painting is another option. It was decided to table this conversation until the January meeting. Harvey will seek out quotes for such work and report back.

- The Building Committee took a full site construction tour at 8:15am.

- The meeting was adjourned following the site tour at 8:45am.

- **Motion to adjourn by Dave Ross seconded by Kara Saranich. Unanimously approved.**

Next meeting January 21, 2021

CTE Furnishings and Equipment Log - Summary

as of **9/30/2020**

Account Number	Description	Budget	2020 YTD Actual	2021 YTD Actual	Encumbrances	Balance
3035-4600-733	Furniture CTE - Additional	175,000.00	12,546.70	93,756.84	17,437.48	51,258.98
3035-4600-734	Equipment CTE - Additional	350,000.00	46,622.51	25,501.94	104,598.47	173,277.08
3035-4600-738	Equipment - High School	5,000.00	0.00	0.00	0.00	5,000.00
3035-4600-739	New Furniture Equip AHS	75,000.00	0.00	0.00	22,544.80	52,455.20
3035-4600-744	Technology Equip CTE Addi	200,000.00	72,266.18	328.02	3,940.53	123,465.27
						0.00
		805,000.00	131,435.39	119,586.80	148,521.28	405,456.53



HCC Job # 2017-027

11/10/2020

Palmer CTE Add & Reno
Change Event Log (PR's/SI's/RFI's)

CE No	PCO No	Description	Subcontractor/ Vendor	Estimated Cost	Status
CE #178	PCO #004	PR 23 Additional Kitchen Light Fixtures	LEI	\$1,485	Approved
CE #209	PCO #009	PR 024 Rev 01 Area C Lower Level Ceiling Conflicts	Misc	\$6,323	Pending
CE #196	PCO #008	PR 027 Rev 01 Welding Gas Emergency Shutoff Updates	P&S/LEI	\$57,078	Pending
CE #195	PCO #002	PR30 Power Vents for WH & Boilers	P&S/LEI	\$42,366	Approved
CE #219	PCO #010	Run New Power to (3) MDF & 2 (IDF) Rooms for UPS Systems	LEI	TBD	Pending
CE #197		RFI 265 Building Trades Revisions	LEI & P&S	\$16,162	Pending
CE #218	PCO #006	PR 029 Electrical Updates & Compressed Air Drops	LEI/P&S	TBD	Pending
CE #222		Additional Electrical Outlets	Longchamps	TBD	Pending
CE #224		PR 31 - CTE Inside Entrance Upgrade	Misc	TBD	Pending
		Electrostatic Paint Table Legs	Kaloutias	TBD	Pending
				\$223,413	

Palmer CTE Project

Conceptual Opinion of Probable Cost

9/2/2020 Breakdown	Total Building Split Based on Renovations and Additions Square Footage & Costs			Shared Expenses CTE Only Expenses HS Only or Non-Eligible Expenses	Notes
	93.31%		6.69%		
	Bond Vote	Phased - All	Part 1 Only		
		Part 2 Only	State	Local	
Upfront Costs, Utility Charges, and Permit Fees					
1.01	Bond and Legal Council and Site Permitting	\$14,500	\$14,500	\$14,500	
1.02	Other Permitting and Utility Tie Ins	\$20,000	\$20,000	\$20,000	
1.03	NHDES Alteration of Terrain (AoT) Permit	\$1,250	\$1,250	\$1,250	
1.04	NHDES Wetland Dredge and Fill Permit	\$2,503	\$2,503	\$2,503	
1.05	Wetlands Mitigation	\$63,085	\$63,085	\$63,085	
1	Subtotal - Upfront Costs, Utility Charges, and Permit Fees	\$45,000	\$101,348	\$101,348	
Site Data					
2.01	Survey Update, Wetlands mapping	\$60,000	\$44,500	\$44,500	
2.02	Traffic Study	\$4,700	\$4,700	\$4,700	
2.03	Hazardous Materials Studies	\$4,780	\$4,780	\$4,780	
2.04	Building Geotechnical Investigations	\$20,000	\$12,752	\$12,752	
2	Subtotal - Site Data	\$80,000	\$66,732	\$66,732	
Professional Fees					
3.01	Architectural/Structural/Civil/MEP/FP Engineering Fees	\$1,637,280	\$1,500,000	\$1,500,000	
3.02	AE Reimbursable expenses (estimate)	\$90,000	\$95,000	\$95,000	
3.03	AE Additional Services	\$14,400	\$14,400	\$14,400	
3.04	AV/Lighting Consultant for TV Studio	\$30,000	\$30,000	\$30,000	
3.05	Intercom, Phone, Security System Selection and Design	\$10,000	\$10,000	\$10,000	
3.06	Additional AE Services	\$150,770	\$100,000	\$100,000	
3	Subtotal - Design and Engineering Costs	\$1,727,280	\$1,719,400	\$1,719,400	
Independent Consultants					
4.01	Commissioning Agent	\$50,000	\$40,600	\$40,600	
4.02	Construction Inspection & Testing	\$40,000	\$41,100	\$41,100	
4.03	Owner's Clerk of the Works	\$100,000	\$0	\$0	
4	Subtotal - Independent Consultants	\$190,000	\$81,700	\$81,700	
Furnishings & Equipment					
5.01	CTE Technology (GPU, infrastructure, cable, wireless, etc.)	\$200,000	\$200,000	\$200,000	
5.02	CTE Equipment & Furniture	\$1,000,000	\$525,000	\$525,000	
5.03	HS Equipment & Furniture	\$100,000	\$75,000	\$75,000	
5.04	Custodial Equipment	\$5,000	\$5,000	\$5,000	
5	Subtotal - Furnishings & Equipment	\$1,305,000	\$805,000	\$805,000	
Construction Costs including Accepted Alternates					
6.01	CTE Site construction including Courtyard	\$488,500	\$1,043,907	\$1,043,907	
6.02	CTE Culinary Equipment	\$371,049	\$371,049	\$371,049	
6.03	High School Art Renovations	\$289,500	\$280,594	\$280,594	
6.04	High School Special Ed Renovations	\$1,323,500	\$348,460	\$348,460	
6.05	Shrinker Systems at Historic HS	\$1,323,500	\$789,000	\$789,000	
6.06	CTE Storage Building	\$172,899	\$172,899	\$172,899	
6.07	Greenhouse	\$162,500	\$247,525	\$247,525	
6.08	Part 1 CTE Additions and Renovations (GMP)	\$18,182,000	\$15,601,766	\$15,601,766	
6.09	Part 2 CTE Additions and Renovations (Alternate)	\$20,466,000	\$3,146,840	\$3,146,840	
6	Subtotal - Construction Costs (GMP)	\$20,466,000	\$18,863,160	\$18,863,160	
Contingencies					
7.01	Owner's Construction Contingency	\$1,479,220	\$786,140	\$786,140	
7.02	Other	\$30,000	\$0	\$0	
7	Subtotal - Contingencies	\$1,449,220	\$786,140	\$786,140	
Total Project Estimate					
		\$25,262,500	\$25,773,090	\$22,210,640	\$3,562,450
State Funded Portion					
		\$17,000,000	\$17,000,000	\$14,450,000	\$2,550,000
Community Funded Portion					
		\$8,262,500	\$8,773,090	\$7,760,640	\$1,012,450
Local Funding Sources					
Local Bond Amount:		\$8,262,500			
Grant Funding		\$300,000			
Rebates from Electric Company		\$60,000			
Trustees Donation towards Greenhouse		\$150,590			
Total		\$8,773,090			
Capped Local Side		\$0			

Under Budget (local funding)