

BUILDING COMMITTEE
May 2, 2019
CHECKERS RESTAURANT

7:30-8:45am

MINUTES

In attendance: Steve Beals (Co-Chair), Karen Burnell (Co-Chair), Len Lathrop, Don Jalbert, Dave Ross, Kara Saranich, Diana LaMothe, Lee Lavoie, John Pratte, Gary Gasdia, Larry Russell and Judy King.

Building Partners:

James Brennan, Bill Conte, Andrew Martino, Carl Dubois-Harvey Construction
Lance Whitehead and Jay Doherty-Lavallee Brensinger

- Review and Approve Minutes from April 4, 2019
Motion to approve the Minutes of April 4, 2019 by Diana LaMothe, seconded by Dave Ross, all in favor, unanimously approved.
- Counseling and Special Education Office Design Square Footage
Steve explained chart below.

	Proposed	Existing
Special Ed	1,387 sf	1,794 sf
Career Counseling	1,656 sf	1,650 sf
Shared	864 sf	
Total:	3,907 sf	3,444 sf

- Early Bid Package handout distributed and discussed. Harvey will begin bid process today. Any additional contractors that we should consider, email Steve. Harvey will bring bids to the June 6th meeting for committee vote.
- Commissioning - Recommendation to Hire: Carl, and Steve
John, Karen and Steve interviewed and checked references for NV5 and Turner Building Science and Design. Handout distributed outlining their costs and services. Costs are equal. Dave, Carl, Jay and Lance cited successful projects where they worked with Turner. **A motion to accept the Turner contract for Commissioning Services by Lee Lavoie, seconded by Don Jalbert, all in favor, unanimously approved.**

- Clerk of the Works - Recommendation to Hire. Steve
Discussed differences between Clerk of the Works (COW) and Owners Project Manager (OPM). Harvey Construction is a management company and can deliver comprehensive services. Handout was distributed with information from two firms that were interviewed and had great references: Jobin Construction and Davis Engineering. Jobin had a positive interview and would function as an OPM. Davis would function as a COW and would oversee everything with daily reporting. Much concern was voiced about duplication of effort. Checks and balances can be done by Steve, Karen, Larry, Don and John. **A motion to forego Clerk of the Works and Owners Project Manager by Dave Ross, seconded by Gary Gasdia, all in favor, unanimously approved.** This item can be readdressed in the future if warranted

Contingency budget will be adjusted to reflect \$100,000 Clerk of the Works was moved.

- Electrical Update: Carl
Handout distributed and discussed.
Transformer cannot be lifted over building. We can rent or own/purchase.
Current transformer has lasted for decades. Insurance will not cover it.
Motion to approve amended electrical feed plan by Len Lathrop, seconded by Kara Saranich, all in favor, unanimously approved.
- Construction Phasing: Carl
Handout distributed that outlined updated phasing plans.
Programs will be moved during summer and school vacations to minimize disruptions.
Motion to approve updated phasing plan by Dave Ross, seconded by Len Lathrop, all in favor, unanimously approved.
- Update Budget Report: James and Carl
Budget handouts distributed
Minor increases/remove escalation, contingency adjusted. Bid process is more challenging at this busy time of year. Harvey will attempt to secure 3 bids per trade.
Lance reviewed overall budget. **Motion to approve updated budget by Karen Burnell, seconded by Diana LaMothe, all in favor, unanimously approved.**
- CTE State Funding Update: Steve
House budget passed. Senate Finance Committee has two public hearings next week. See Steve if you would like further information on dates/times. Larry will attend. State has considered having 2.55 million go into next biennium. The project is scheduled to be completed prior to the start of the next biennium. Alvirne Trustees have been asked if they would loan the money to keep the project on schedule. May 30th is next meeting of the Alvirne Trustees.

Building Committee Next Meeting: June 6, 2019